

**NOTIFICATION**  
**of the extraordinary General Meeting of Shareholders**  
**of a Public Joint Stock Company Gazprom Neft**  
**(Gazprom Neft PJSC)**  
**Location of the Company: St Petersburg, Russian Federation.**

**DEAR SHAREHOLDER,**

The Board of Directors of Gazprom Neft PJSC hereby informs you of the extraordinary General Meeting of Shareholders of the Company (hereinafter ‘the Meeting’) to be held **in the form of absentee voting**.

A date as of which the persons entitled to attend the Meeting are determined (recorded): **by close of business 26 March 2019**.

Deadline for submission of completed ballots: **19 April 2019, 6:00 p.m. (Moscow, UTC +3)**.

Mailing address for submission of completed voting ballots: **Pochtamtskaya ul. d. 3–5, 190000 St Petersburg, Gazprom Neft PJSC before 06:00 p.m. 19 April 2019**.

Holders of ordinary shares shall be entitled to vote on all items of the agenda.

**AGENDA**  
**OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS:**

1. On determining the number of members of the Board of Directors of Gazprom Neft PJSC.

You may review the information (materials) to be provided to the shareholders during the preparation for the Meeting **from 20 March 2019 (from 9 a.m. to 6 p.m.) on business days at the following address: 190000, St Petersburg, ul. Pochtamtskaya, d. 3–5 and 117246, Moscow, Nauchny proezd, d.17**, (tel. 8-800-700-3152 (toll-free calls throughout Russia), email: [shareholders@gazprom-neft.ru](mailto:shareholders@gazprom-neft.ru)) and on the official website of Gazprom Neft PJSC available online at: [www.gazprom-neft.ru](http://www.gazprom-neft.ru).

In the event that a person registered in the Company's register of shareholders is a nominee holder of the shares, the Notification of the Meeting and the information (materials) subject to provision to the persons entitled to attend the Meeting in the course of preparations for the Meeting, are provided pursuant to the provisions of the Law of the Russian Federation on Securities governing provision of materials and information to persons executing the rights attached to securities.

The said information (materials) is also made available online to the persons registered in the Gazprom Neft PJSC's register of shareholders and who are entitled to attend the Meeting, through the “Shareholder's account” on the JSC DRAGA, the Company's registrar's website <https://lk.draga.ru/>.

Persons entitled to attend the Meeting may participate in the Meeting in one of the following ways:

- 1) To send a completed and signed ballot to the address specified herein. Participated shareholders shall be deemed those shareholders whose ballots were received prior to the submission deadline.
- 2) To complete a ballot form online on the registrar's website [www.draga.ru](http://www.draga.ru) in the following section: Акционерам (Shareholders) => Электронные сервисы (Electronic services) => Голосование (Vote) or using the following link: <https://draga.ru/akcioneram/jelektronnye-servisy/golosovanie/>.

Note! Those shareholders accounting for shareholders' rights through a depository, will be able to complete the electronic ballot form only after the information regarding their right to participate in the General Meeting is submitted by the nominee holder to the registrar JSC DRAGA.

Participated shareholders shall be deemed those shareholders whose electronic ballots have been completed by 6 p.m. 19 April 2019.

Those shareholders registered in the company register may gain access to the “Shareholder's account” online service by contacting the company's registrar, JSC DRAGA. The information on accessing the service is available online on the JSC DRAGA website [www.draga.ru](http://www.draga.ru), or at the following link: <https://draga.ru/akcioneram/jelektronnye-servisy/lichnyj-kabinet-akcionera/>

- 3) Persons entitled to attend the Meeting, and whose securities rights are accounted for by a nominee shareholder, a foreign nominal shareholder, or a foreign entity, may also take part in the Meeting through exercising the right of vote as envisaged by art. 8.9. of the Federal Law “On the securities market” no. 39-FZ dated 22.04.1996, by issuing respective voting instructions to the persons listed above (through the office in charge of keeping records of the shareholder's securities).

**PLEASE NOTE!** The documents certifying the powers of successors and representatives of persons included in the list of persons entitled to participate in the Meeting (duly certified copies of such documents) shall be attached to the voting bulletins delivered by such persons.

A ballot shall be completed in order to participate in the meeting. Instructions for completing the ballot are printed on the reverse side of the ballot. The signed ballot shall be mailed to the address specified herein. Shareholders participated in the Meeting shall be deemed those shareholders whose ballots were received prior to the submission deadline, as well as those shareholders who, pursuant to the law of the Russian Federation on securities, issued voting instructions to the persons made accountable for their shareholding rights, subject to notification of such expression of will having been received prior to the submission deadline.

*The Board of Directors of Gazprom Neft PJSC*

**Dear Shareholder,**

Pursuant to the requirements of item 16 Art. 8.2 of the Federal Law of 22.04.1996 no. 39-FZ "On the securities market", Art. 6.1 and items 1 and 14 Art. 7 of the Federal Law of 07.08.2001 no. 115-FZ «On Counteraction to the Legitimization (Laundering) of Proceeds from Crime and the Financing of Terrorism» a person registered in the Company's Register shall timely provide updates to the Company's registrar or the nominee shareholder of changes in his/her/its personal data (for natural persons: full name, passport details, registration address according to passport information; for legal entities: entity name, OGRN (main state registration number, INN (individual taxpayer code), location pursuant to the Charter, name of the director).

To check/update personal details please contact the focal point at the Registrar of your shares (AO DRAGA) or the Depository. By timely updating your details you will make it much easier to keep the Register, take part in the General Meetings of Shareholders and receive dividends.

When submitting information to the Registrar your details will be updated on the basis of the filled Questionnaires and Data Forms (the forms are available on the registrar's website at [www.draga.ru](http://www.draga.ru)).

In the event of a shareholder's failure to report changes in his or her or its information the Company and the Registrar are not liable for any resultant losses including losses related to non-receipt of dividends within the established period and claims from tax authorities.