

**NOTICE
of the extraordinary General Meeting of Shareholders
of a Public Joint Stock Company Gazprom Neft
(Gazprom Neft PJSC)**

Company location: St Petersburg, Russian Federation

DEAR SHAREHOLDER,

The Board of Directors of Gazprom Neft PJSC notifies you of an Extraordinary General Meeting of Shareholders ("the Meeting") to be held on **02 September 2019**.

The Extraordinary General Meeting of Shareholders will be held in the form of a **meeting** (joint presence of shareholders to discuss the items on the agenda and to adopt resolutions on matters put to vote, with **the prior sending** (delivery) of voting ballots before the date of the Meeting).

Venue of the Meeting: **St Petersburg, Zoologicheskij pereulok, d. 2–4, Business Centre "Energia"** (location map is available on the official website of Gazprom Neft PJSC at: www.gazprom-neft.ru).

The Meeting begins at: **10:00 a.m.**

Date and time for the commencement of the registration of persons participating in the Meeting: **02 September 2019, 10:00 a.m.**

A date as of which the persons entitled to attend the Meeting are determined (recorded): **by close of business on 08 July 2019**.

The mailing address at which the completed bulletins shall be sent, date and time until which the Company accepts bulletins sent earlier: **190000, St Petersburg, ul. Pochtamtskaya, d. 3–5, Gazprom Neft PJSC, by 06:00 p.m. on 30 August 2019**.

An electronic ballot can be completed online on the registrar's website www.draga.ru in the following section: Акционерам (Shareholders) => Электронные сервисы (Electronic services) => Голосование (Vote) or using the following link: <https://draga.ru/akcioneram/jelektronnye-servisy/golosovanie/>. In order to participate in the electronic voting, a shareholder must have access to the "Shareholder's account" service. The information on accessing the service is available at: <https://draga.ru/akcioneram/jelektronnye-servisy/lichnyj-kabinet-akcionera/>.

Holders of ordinary shares shall be entitled to vote on all items of the agenda.

AGENDA OF THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS:

1. Early termination of powers of members of the Board of Directors of Gazprom Neft PJSC.
2. Election of the members of the Board of Directors of Gazprom Neft PJSC.

The information (materials) subject to provision as part of preparations for the Meeting, the information on availability of written consent of the candidates nominated for election in respective bodies of the Company may be obtained starting **03 August 2019 from 09:00 a.m. to 06:00 p.m. on business days, at the following addresses:** Pochtamtskaya ulitsa d. 3–5, 190000 St Petersburg, and Nauchny proezd d. 17, 117246 Moscow, (toll-free number (Russia only) 8-800-700-3152, e-mail: shareholders@gazprom-neft.ru), or online on Gazprom Neft PJSC's official website at: www.gazprom-neft.com.

The above information (materials) will also be made available online to the persons registered in the Gazprom Neft PJSC's register of shareholders and who are entitled to attend the Meeting, through the "Shareholder's account" on the JSC DRAGA, the Company's registrar's website <https://lk.draga.ru/> from 03 August 2019.

The aforementioned information (materials) will be made available during the Meeting to the persons participating in the Meeting.

Persons entitled to attend the Meeting may participate in the Meeting in one of the following ways:

- 1) To send a completed and signed ballot to the address specified herein. Participated shareholders shall be deemed those shareholders whose ballots were received prior to the submission deadline.
- 2) Fill in the electronic ballot (between 03 August and 31 August 2019 and on the day of the Meeting, during the time provided for voting) online on the registrar's website www.draga.ru in the following section: Акционерам (Shareholders) => Электронные сервисы (Electronic services) => Голосование (Vote) or by using the following link: <https://draga.ru/akcioneram/jelektronnye-servisy/golosovanie/>.

Note! Those shareholders accounting for shareholders' rights through a depository, will be able to complete the electronic ballot form only after the information regarding their right to participate in the Meeting is submitted by the nominee holder to the registrar JSC DRAGA.

- 3) Persons entitled to attend the Meeting, and whose securities rights are accounted for by a nominee shareholder, a foreign nominal shareholder, or a foreign entity, may also take part in the Meeting through exercising the right of vote as envisaged by art. 8.9. of the Federal Law "On the securities market" no. 39-FZ dated 22.04.1996, by issuing respective voting instructions to the persons listed above (through the office in charge of keeping records of the shareholder's securities).

THE PARTICIPANTS OF THE GENERAL MEETING OF SHAREHOLDERS SHALL HAVE THE FOLLOWING DOCUMENTS FOR REGISTRATION:

A physical person – passport or any other form of identification in accordance with the law currently in force (in case the passport has been changed, the new passport shall bear a stamp containing the details of the previous passport, or a certificate delivered by the authorized state body which issued the new passport shall be submitted; such certificate shall contain the details of the old and new passports):

- **an authorized representative of a natural person** – in addition to personal identification, such authorized representative shall have a power of attorney issued in accordance with the requirements of Article 57 of Federal Law No. 208-FZ "On Joint Stock Companies" dated December 26, 1995 (sample form of such power of attorney is available online on Gazprom Neft PJSC's official website at: <http://ir.gazprom-neft.ru/sobranie-akcionerov/>);

- **a legal representative of a natural person** – in addition to personal identification, such legal representative shall have a document confirming the representation powers.

An authorized representative of a legal entity – in addition to personal identification, such authorized representative shall have documents confirming the representative's right to act on behalf of this legal entity without a power of attorney or a power of attorney issued in accordance with the requirements of Article 57 of Federal Law No. 208-FZ "On Joint Stock Companies" dated 26 December 1995.

An authorized representative of a foreign physical person or legal entity – in addition to personal identification, such authorized representative shall have a power of attorney certified by an APOSTILLE in accordance with the Hague Convention of 1961 or otherwise legalized in accordance with the established procedure.

The documents (their notarized copies) certifying the powers of successors and representatives of persons included in the list of persons entitled to participate in the General Meeting of Shareholders shall be attached to the voting bulletins delivered by such persons or **submitted to the Counting Board**.

PLEASE NOTE! The Shareholders (or their representatives) willing to participate in the Meeting in person shall pass **mandatory registration at the Counting Board of the Meeting**.

A shareholder attending the Meeting in person shall arrive for registration with the bulletins received by post or deliver them to the representative authorized by the shareholder to participate and vote in the Meeting.

The Board of Directors of Gazprom Neft PJSC

Dear Shareholder,

Pursuant to the requirements of item 16 Art. 8.2 of the Federal Law of 22.04.1996 no. 39-FZ “On the securities market”, Art. 6.1 and items 1 and 14 Art. 7 of the Federal Law of 07.08.2001 no. 115-FZ «On Counteraction to the Legitimization (Laundering) of Proceeds from Crime and the Financing of Terrorism» a person registered in the Company’s Register shall timely provide updates to the Company’s registrar or the nominee shareholder of changes in his/her/its personal data (for natural persons: full name, passport details, registration address according to passport information; for legal entities: entity name, OGRN (main state registration number, INN (individual taxpayer code), location pursuant to the Charter, name of the director).

To check/update personal details please contact the focal point at the Registrar of your shares (AO DRAGA) or the Depository. By timely updating your details you will make it much easier to keep the Register, take part in the General Meetings of Shareholders and receive dividends.

When submitting information to the Registrar your details will be updated on the basis of the filled Questionnaires and Data Forms (the forms are available on the registrar’s website at www.draga.ru).

In the event of a shareholder’s failure to report changes in his or her or its information the Company and the Registrar are not liable for any resultant losses including losses related to non-receipt of dividends within the established period and claims from tax authorities.